

Advisor and House Corp Card Access

Please submit completed form to the Residence Life Staff, in the Greek Village Community , GKY

INFORMATION

Name of Person Requesting Access Last First M.I.

Chapter

Permanent Address

City State Zip Code

Anticipated Term End Date Email

University ID - Mobile Phone -

If you have a USF Card, please list the card code # (this is a series of numbers listed on the line directly below the word "Faculty" or "Staff" on your ID card)*

*If you do not list a card code number, you will be issued a "Temp Card" by the Residence Life Coordinator.

GUIDELINES FOR USE OF GREEK VILLAGE KEYS

- In the event that a swipe is lost or stolen, the Greek Village Coordinator or housing staff should be notified immediately.
- The individual to whom the swipe card is issued assumes all responsibility for the use of the swipe card.
- Swipe cards may not be transferred to other officers or house corporation members.

I have read and understand the guidelines for using keys in Greek Village.

Signature: _____

Date: _____

VERIFICATION FROM DIRECTOR OF FRATERNITY AND SORORITY LIFE OR RESIDENCE LIFE COORDINATOR

The individual requesting access is either the House Corporation or Chapter President, employed as a Community Manager, or approved to access a key for an ADA Request.

Signature: _____

Date: _____

OFFICE USE ONLY

Date Received: _____

Received by: _____

Action Taken: _____

Notes (Temp Card #): _____